



Holy Spirit Parish
 1070 N Texas St. Fairfield, CA 94533
 (707) 425-3138 EXT 501
 Fax (707) 425-2029 (Attn: Jo-Ann Bradley)

INFANT BAPTISM PROCEDURE

1. Obtain an Infant Baptism Information Packet from the Parish Office or the Faith Formation Office or from the Parish Website at <http://www.holyspiritfairfield.org/>. The packet contains all the information you will need to have your child Baptized in Holy Spirit Parish.
2. Read the “Welcome” and the “Choosing A Godparent For Your Child” documents in the packet.
3. Complete ALL the forms in the packet. Obtain photocopies of required documents as specified in the packet.
4. Return the completed forms and pay the registration fee at the parish office.
5. Register for one of the scheduled baptismal classes (held on the second Saturday of the month).
6. Schedule your child’s Baptism with the Baptism Coordinator after completion of the class.

2018 Baptismal Class Schedule (English) – Second Saturday 10:00 AM												
Baptism Classes are held at 1070 North Texas Street in Room D												
	Jan 13	Feb 10	Mar 10	Apr 14	May 12	Jun 09	Jul 14	Aug 11	Sep 08	Oct 13	Nov 10	Dec 08
2018 Rite of Baptism for Infants Schedule (English) - 2 nd and 3 rd Sundays 3:30 PM												
	Jan 14	Jan 21	Feb 11	Feb XXX	Mar 11	Mar XXX	Apr 15	Apr 22	May 13	May 20	Jun XXX	Jun 17
	Jul 15	Jul 22	Aug 12	Aug 19	Sep 09	Sep 16	Oct 14	Oct 21	Nov 11	Nov 18	Dec 09	Dec 16



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Infant Baptism Information and Welcome

Welcome

Congratulations, you are a parent! The Lord has blessed you and our parish with a beautiful gift – your child. You have played an important part in God’s plan of creation, and with Him have given life to a new member of His family. The Baptism of your child provides an opportunity to examine your own Catholic Christian life and spirituality and invites you to reflect on your hopes for your child. These hopes and values are expressed in the choices you make as a parent, the traditions you foster in your family and the habits and interest you cultivate in your child.

Expectations

- This information is for children up to age 6. If your child is 7 years of age or older, please contact the Office of Faith Formation at (707) 425-9042
- Both parents and sponsors (godparents) must complete a baptismal preparation class. We will accept a certificate from another parish's baptism preparation program as proof of completing a class.
- All forms must be completed and submitted, along with a **\$50 registration fee** per child, to the parish office at least **two weeks** prior to attending the baptismal preparation class.
- A baptismal date will be scheduled only after all forms and documentation have been reviewed with the Baptism Coordinator after the baptismal preparation class.
- Please **DO NOT** send out invitations, reserve a reception site, or make travel arrangements until a baptismal date is confirmed.
- Sponsors (godparents) **MUST** be **Catholic**, be **at least 16 years of age**, have received the sacraments of **Confirmation and Holy Communion**, and be **leading a life in accord with the Catholic Faith**.

Documentation

- Registration and Parental Permission Form
- Sponsor Application Form(s)
- Photocopy of child's birth certificate or adoption papers
- Parent's Hope Form
- Baptismal Preparation Class Verification (if you attended a preparation program at another parish)
- Pastor Permission Letter (required only if you are having your child baptized here at Holy Spirit but are a member of another parish)



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Parent's Hopes

During the Rite of Baptism, you, the parents or legal guardians, will be asked “What do you ask of God's church for your child?” The usual response is “Baptism”. Please answer the questions below to focus on what that means.

You will share these during the Baptism preparation class.

How do you hope God will help your child throughout her/his life?

In what ways do you hope the church community will help your child throughout her/his life?



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Choosing A Sponsor (Godparent) For Your Child

Choosing a sponsor (godparent) for your child is an important decision. To help you in your selection the Catholic Church has very specific requirements of persons willing to accept the responsibilities of a sponsor. These requirements are found in the Church's Canon Law Numbers 872-874.

- 1 (Canon 872) A sponsor together with the parents presents an infant for baptism. A sponsor also helps the baptized person to lead a Christian life in keeping with baptism and to fulfill faithfully the obligations inherent in it.
- 2 (Canon 873) There is to be only one male or one female sponsor or one of each.
- 3 (Canon 874) To be permitted to take on the function of sponsor a person must:
 - Have the aptitude and intention of fulfilling the function of a sponsor
 - Be at least sixteen years of age
 - Be a Catholic who has received the sacraments of Confirmation and Holy Communion and who leads a life of faith. **
 - Not be the mother or father of the one to be baptized
- 4 (Canon 874) A baptized person who belongs to a non-Catholic ecclesial community is not to participate except together with a Catholic sponsor and then only as a witness of the baptism.

** For a guide to “indispensable minimum” requirement, please refer to the Precepts of the Church as listed in the Catechism of the Catholic Church paragraphs 2042 and 2043.

- 1) Attend Mass on Sundays and Holy Days,
- 2) Confess your sins at least once a year,
- 3) Humbly receive Holy Communion at least during Easter Season,
- 4) Keep holy the Holy Days of Obligation,
- 5) Observe the prescribed days of fasting and abstinence.



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Application for Male Sponsor (Godfather) for an infant Baptism

Name of Godchild _____
 First Last

Sponsor's Name _____
 First Last

Address

_____ Street/Apt

_____ City State ZIP

Contact

_____ Phone _____ Email

PLEASE READ THE FOLLOWING

The function of a sponsor is truly a ministry within the Catholic Church, not just an honor. The Purpose of a sponsor for both Baptism and Confirmation is to represent the Catholic Church to your godchild. Therefore, you are to be a **Catholic, over the age of sixteen** and must have received the sacraments of **Confirmation** and **Holy Communion** and be **living a life of faith**. Sponsors who take the place of parents are bound by the obligation to form their godchildren by word and example in faith and in the practice of Christian life (Canon Law 872-874)

PLEASE INITIAL THE APPROPRIATE STATEMENTS

- _____ I am at least sixteen years of age
- _____ I have received the Sacraments of Baptism, Confirmation, and Holy Communion
- _____ I have the aptitude and intention of fulfilling my role as a Sponsor (Godparent)
- _____ I am living a life of Faith in accord with the Catholic Church **

I swear that the above information is true and correct

Signature _____ **Date** _____

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C: _____



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Application for Female Sponsor (Godmother) for an infant Baptism

Name of Godchild

First

Last

Sponsor's Name

First

Last

Address

Street/Apt

City

State

ZIP

Contact

Phone

Email

PLEASE READ THE FOLLOWING

The function of a sponsor is truly a ministry within the Catholic Church, not just an honor. The Purpose of a sponsor for both Baptism and Confirmation is to represent the Catholic Church to your godchild. Therefore, you are to be a **Catholic, over the age of sixteen** and must have received the sacraments of **Confirmation** and **Holy Communion** and be **living a life of faith**. Sponsors who take the place of parents are bound by the obligation to form their godchildren by word and example in faith and in the practice of Christian life (Canon Law 872-874)

PLEASE INITIAL THE APPROPRIATE STATEMENTS

_____ I am at least sixteen years of age

_____ I have received the Sacraments of Baptism, Confirmation, and Holy Communion

_____ I have the aptitude and intention of fulfilling my role as a Sponsor (Godparent)

_____ I am living a life of Faith in accord with the Catholic Church **

I swear that the above information is true and correct

Signature _____

Date _____

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C: _____